



Conflict of Interest Check

The information below should be the basis of a conflict of interest search in the database of the computer system of the law practice. It should also be circulated to all solicitors and support staff in the law practice **before opening a new file.**

The Australian Solicitors' Conduct Rules identify the following potential conflicts of interests:

- > Conflicts concerning a solicitors duty to the court and the administration of justice (Rule 3)
- > Conflicts concerning former clients (Rule 10)
- > Conflicts concerning current clients (Rule 11)
- > Conflicts concerning a solicitor's own interests (Rule 12)

The following information has been obtained from the potential client:

If client an individual

Full name

Other names

Full name of spouse

Other names of spouse

Full address

Marital status

If client a corporation

Full name of all directors

Full name of all shareholders

If client a trust

Full name of trustee

Full name of all beneficiaries

If litigation matter

Full name(s) of other party or parties

Full name(s) of potential witness(es)

If property matter

Full address of property

Full name(s) of other party or parties

If criminal matter:

Full name(s) of victim(s)

Full name(s) of potential witness(es)
